



## AUDIT MANAGER / SUPERVISOR

GYL LLP is currently seeking a highly motivated Audit Manager. This position assumes a key leadership role in planning and managing audits, compilations and reviews. In addition to serving clients, this individual must be experienced with staff development/coaching, fostering high employee morale and positive motivation, business development, and building and maintaining strong client relationships.

Position requires a self starter who can adapt quickly to a new environment.

All full-time team members work an alternative workweek plan consisting of 40.0 hours per week, with **36.0 hours between Monday and Thursday, and 4.0 hours on Friday**. Schedules change during Audit and Tax deadlines.

### RESPONSIBILITIES and DUTIES:

- Oversee multiple client engagements in a wide variety of industries with the ability to manage and effectively deliver product and meet assigned budget.
- Prepare and review financial statements and notes and internal control observations and recommendations.
- Maintain open communication with clients to meet expectations, ensure satisfaction, and direct change efforts efficiently.
- Manage and consult service client base to make recommendations on Company and procedural improvement. Perform as a business advisor to client.
- Fully comprehend and administer firm risk on audits and proposals.
- Manage, develop, train, and mentor staff on projects and assess performance for semi-annual and annual performance reviews. Administer subordinates production of hours (chargeability and non-chargeability). Effectively delegate work to staff members.
- Actively participate in recruiting talent to the firm.
- Attend professional development, networking events and training seminars on a regular basis.

### REQUIRED SKILLS AND EXPERIENCE:

- Bachelor's degree in accounting
- Active CPA license required
- Minimum of 8 years of accounting & audit experience in a small to medium public accounting firm.
- Excellent analytical, technical, and auditing skills including proficiency in US GAAP, GAAS, and GAGAS rules and standards.
- Strong Research skills
- Solid organizational skills with a demonstrated ability to multi-task
- Ability to work additional hours as needed and travel to various client sites.

### ADDITIONAL INFORMATION:

- Travel Percentage: 40%